



Julian E. MacDonnell, Jr., Executive Director

## **2<sup>nd</sup> Quarter Report**

**October 1, 2013 – December, 2013**

It is my pleasure to present to the Regional Board of Superintendents the 2nd Quarter Report of the Southern Worcester County Educational Collaborative as mandated by the new Collaborative Legislation adopted July 1, 2012. Regular Quarterly Reports to the Regional Board of Superintendents are now part of the Collaborative Regulations, 603 CMR 50.00: Department of Elementary and Secondary Education. This 2<sup>nd</sup> Quarterly Report for October 1, 2013 through December 31, 2013 fulfills that mandated requirement.

The Southern Worcester County Educational Collaborative experienced normal enrollment fluctuation during the 2<sup>nd</sup> Quarter. Some students aged out of eligibility for programs or met individual education plan goals and returned back to their districts. We have also experienced normal fluctuations in the Grow School student population from both member and non-member communities.

### **Current FY`2014 Educational Programs**

#### **The Grow School**

The Grow School is a Therapeutic Public Day Program which services children, adolescents, and families within the Southern Worcester County community. Grow school programs continue to service students in grades kindergarten through grade twelve (K-12) in small structured, therapeutic/academic learning environments which are paced to meet student-specific needs. The Elementary Program is located in Southbridge and the Middle and High School Program is located in Dudley.

Enrollment:

FY' 2014 Budgeted Enrollment: 115 students	1 <sup>st</sup> Quarter Enrollment: 117 students
	2 <sup>nd</sup> Quarter Enrollment: 115 students

## Second Quarter Trends & Accomplishments:

Enrollment remains consistent at the projected level. Referrals are trended higher within the elementary program and remained flat in middle/high school programs throughout the quarter. Middle/high school referrals showed a slight increase in the final week of second quarter.

The Grow School began a transition to a new school information management system during this quarter. Power School replaced an older school information management system. Teachers now track course schedules, attendance, grades, and behavior within Power School. First quarter report cards were successfully published using the new system. Incident reporting, medical documentation and school-wide reporting are projected to be added in third quarter.

The Grow Career Development Program (GCDP) continues to provide high school-aged students with community-based and inclusion job opportunities as well as functional academics and life skills training. During second quarter, the GCDP quantified its student expectations and entrance, advancement, and exit criteria. Students progress through a three-tiered program as they develop skills and independence. During the second quarter, two seniors began “school-to-work” community-based job placements utilizing natural job supports within the job site. The goal is to fade school supports as the students become able to function on their own.

The Positive Behavior Interventions and Supports (PBIS) program is in its second year of implementation at the elementary program and has become the cornerstone of the school’s behavioral support program. Time-on-learning has increased and behavioral incidents have declined. The middle/high school began PBIS in first quarter. Second quarter has seen an increase student buy-in of the PBIS incentive program. PBIS leaders have noted greater consistency in behavioral expectations among staff and use of a common language to describe student behavioral expectations. Our application of PBIS in an alternative high school setting is somewhat rare, but early signs suggest it could be a very valuable tool.

## **SWCEC Developmental Program**

The SWCEC Developmental program services students ages 3-22 years old, in self-contained classrooms located within our member public schools. These students have a variety of developmental disabilities ranging from moderate to severe, including mild behavioral needs, moderate to severe developmental delays, cognitive and physical disabilities and students identified within the Autism Spectrum disabilities. Classrooms were consolidated this academic year and one classroom moved to East Brookfield Elementary School from Wire Village Elementary School in Spencer. We are pleased to have had the support of the Spencer/East Brookfield School Administration to make this move possible.

A word from our programs:

The Bartlett Specialized Developmental students went on a field trip to Market Basket to buy groceries for the classroom. We also had a Halloween party and the students went through a haunted house made by the staff. We have cooked American chop suey, English muffin pizzas, and cupcakes and had an ice cream social. We are going to the Auburn Mall to go Christmas shopping. The East Brookfield students learned about Hurricanes and did an experiment to simulate the eye of the storm and recorded our observations. We talked about the season changing to fall. We collected and graphed different colored fall leaves, and made fall crafts to decorate our room for Open House. We also had a Harry Potter Day. We wore the wizard hats and Harry Potter glasses we made while watching a Harry Potter Movie. For Halloween, we learned about shapes while carving our Jack O Lantern. We learned about Native Americans and their role in the first Thanksgiving. We also had a Pow Wow. Everyone enjoyed singing, dancing and playing the drums. We are reading and discussing the News-2-You paper each week and enjoying all the fun topics. We are now learning about different Holiday traditions and next week, we will be going to the Hanover Theater to see "A Christmas Carol".

FY 2014 Budgeted Enrollment: 19 students

2nd Quarter Enrollment: 20 students

## **Work Experience Program**

The Work Experience Program had a student receive his learner's permit after studying with our curriculum "In the Driver's Seat". A few students received their first library card; they have been taking out books and reading them and returning them in a timely manner. A few students have applied for their Big Y card and have done some shopping receiving the sales prices using their new cards. Students are attending Harrington Hospital job site independently, as well as one student who is working independently at the Park & Shop bakery in Dudley. Students have started to make sandwiches for the Cancer Center at Harrington Hospital. A student who stayed back in life skills last year and in the past quarter as well has made great strides and is now attending three days a week of community based worksites. Our job coaches are completing two job sites a day. In December, we will be going to the "A Christmas Carol" at the Hanover Theater.

FY 2014 Budgeted Enrollment: 14 students

2nd Quarter Enrollment: 14 students

**SWCEC Therapeutic and Contract Services**

The SWCEC provides therapeutic and contracted services to our member districts to support them in the provision of related services to their students as required under their Individualized Education Plan (IEP). These services for the 2<sup>nd</sup> Quarter include Adaptive Physical Education, Occupational Therapy, Physical Therapy, Speech and Language Therapy, Vision Services, Orientation and Mobility Services, Deaf Services, Job Coach/Vocational Programming Services, and Consultation Services in addition to Psycho-Educational services. The number of students serviced by the SWCEC within our member schools is approximately 300 students, but this number changes as the individual student IEPs change. The SWCEC also adds services as requested by its member districts when approved by the Regional Board of Superintendents.

<b>District Served:</b>	<b>Therapeutic and Contracted Service Provided:</b>	<b>Number of Students:</b>
North Brookfield	Physical Therapy Speech	9 Supervision
Northbridge	Job Coach	32.50 hours a week
Webster	Adaptive Physical Education	21
Charlton	Physical Therapy Occupational Therapy	27 Supervision and Testing
Spencer	Speech /Assistive Tech. Music Therapy	1 1
Southbridge	Speech Adaptive Physical Education Transition Services	2 20 6.5 Hours a week
Grafton	Job Coach and Transition Services	2 days a week 3.5 hours a week
Dudley Charlton	Transition Services Adaptive Physical Education OT medical leave coverage	1 Hour a week 12 18
Oxford	Music Therapy Adaptive Physical Education	2 3
Sturbridge	Music Therapy Occupational Therapy	2 7
Quaboag	Music Therapy	1

<b>District Served:</b>	<b>Evaluations Provided:</b>	<b>Number Evaluation:</b>
Dudley Charlton	Psycho Educational	9
North Brookfield	Violence Risk Assessment	1
Leicester		1
Millbury		1
Tantasqua		2
Webster	Program Evaluation	2
Sutton		1
Grafton		1
All Districts	Vision O & M Deaf Services Assistive Tech.	40 15 8 Testing as needed

## **SWCEC Professional Development Program**

The SWCEC is striving to assist and support our member districts in the provision of high quality, collaboratively designed professional development for their teachers, and para-professional support staff. Dr. Melissa Manzi has worked closely with the member Special Education Directors and Curriculum Directors to schedule PD workshops for this Quarter and the planning for the SWCEC all district professional development day on October 11, 2013. There are quarterly meetings with the Curriculum Directors and Dr. Melissa Manzi to talk about needs and trainings in the districts. The meeting that was scheduled for the 2<sup>nd</sup> quarter was cancelled due to the lack of availability by the Curriculum Directors. The 2<sup>nd</sup> Quarter offerings are listed below:

### **SWCEC Professional Development**

#### **2nd Quarter Training Schedule:**

Professional Development Offerings for the SWCEC October 2013 – December 2013

<b>Training Schedule:</b>	<b>Date:</b>	<b>Audience:</b>	<b>Training Hours:</b>	<b>Number of Attendees:</b>	<b>Districts Represented:</b>
Applied Non Violence Training	10/1/2013 10/3/2013	New SWCEC staff	3 Hours	20	SWCEC
I Pad Applications for Reading & Writing Supports	10/09/2013	Teachers , Team Chair	1.5 Hours	6	Quaboag
Applied Non Violence Training	10/10/2013 10/17/2013 10/24/2013	Leicester Staff	3 Full day training	14	Leicester
Physical Management of the Intensive Special Needs Students	10/11/2013	Paraprofessionals	3 Hours	31	Auburn Dudley-Charlton Millbury SWCEC
Why Music Works, Music Therapy in a School Setting	10/11/2013	Paraprofessional, Teachers, Support Staff	3 Hours	61	Auburn Dudley-Charlton Webster Millbury Southbridge SWCEC

Vision & Mobility	10/11/2013	Paraprofessional, Teacher, Support Staff	3 Hours	24	Auburn Dudley-Charlton SWCEC
Best Practice Writing IEPs/Measurable Goals/Objectives/Benchmarks; Introduction to Standard Based IEP Goals	10/11/2013	Teachers, Team Chairs	6 Hours	24	Auburn Dudley-Charlton Millbury SWCEC
Transitional Services	10/11/2013	Job Coaches, Teachers	3 Hours	30	Millbury Southbridge Dudley-Charlton Tantasqua SWCEC
Universal Design Learning	10/11/2013	Teachers	3 Hours	14	Dudley-Charlton SWCEC
Assessing Fitness-Based Physical Education for Grades K-12	10/11/2013	Teachers	6 Hours	23	Auburn Dudley-Charlton Millbury SWCEC
CPR Certifications	10/11/2013	Bus Driver and Monitors	4 Hours	8	SWCEC
Millbury SLP's	10/11/2013	SLPs	Full Day	6 (2 SWCEC)	SWCEC Dudley-Charlton
Incident Reporting	10/11/2013	Grow Staff	3 Hours	22	SWECE Grow Staff
Tutors & Crisis Team Training	10/11/2013	Tutors & Crisis Staff	3 Hours	65	SWCEC Tutors & Crisis Staff
Flipped Learning	10/11/2013	Teachers	Full Day	77	Auburn SWCEC
ANV	10/24/2013	Leicester Staff	3 Days	14	Leicester
Teacher Evaluations, Smart Goals, Self-Assessments, Observations, Evidence Collection	12/2/2013	Grow Teachers Grow Counselors Career Development Specialist	3 Hours	21	SWCEC
IEP Writing	12/2/2013	WEP Staff	3 Hours	11	SWCEC
Understanding and Treating the Complex Puzzle of Non-Suicidal Self-Injury	12/3/2013	Counselors Crisis Staff Open to	3 Hours	14	SWCEC Millbury Webster Sutton Tantasqua
Adaptive Physical Education	12/6/2013	Gym Teachers	3 Hours	5	Uxbridge
Guide to the Brigance Transition Skills Inventory and Activities	12/6/2013	Southbridge WEP Staff	3 Hours	3	Southbridge

## **SWCEC Transportation**

During the period of October through December, 2013, seven new students were added to transportation. Three students did leave as they moved out of their sending district.

Our new GPS vehicle system is working very well. Parents have contacted Transportation stating the bus never came but, upon pulling up the buses history, there is proof the bus was at the residence and waited the allotted time. Drivers are feeling very good about the new system as they understand that it is in their best interest and meant to provide evidence of pick up/drop off when questioned by parents. There have been times where a bus is running late and we are able to provide the parent with the cause of the delay, school related or traffic related. Parents have appreciated this additional knowledge that SWCEC knows where the buses are and gets them information sometimes without need to call them back.

In October, field trips began being requested. Over the three months, The Grow Elementary school has gone to Woodstock Orchard, the Charlton and Southbridge Fire Departments, Quabbin Visitors Center and McLaughlin State Trout Hatchery. The Grow Middle/High School has attended three college tours, visiting Quinsigamond Community College, Becker College and Curry College. The Specialized Developmental program at Bartlett High School has gone to Market Basket for a nutrition lesson and to the Auburn Mall to learn about money management. The Specialized Developmental program at East Brookfield attended a performance of A Christmas Carol at the Hanover Theater with the East Brookfield Elementary School students.

In November, two new routes began. We are providing transportation for a student in Dudley to a school in Natick each day. We also started transporting for Tantasqua Junior High School for a student residing in Rutland. This was started as a temporary transportation need for one to two months.

SWCEC provided transportation services to the following school districts this quarter: Auburn, Dudley/Charlton, Grafton, Northbridge, Tantasqua and Webster. Our buses can be seen in Dudley, Charlton, Webster, Watertown, Natick, Springfield, Southborough, West Boylston, and Worcester as well as many others.



**2nd Quarter Financial Update, provided by Ms. Sherry Holmes, Business Administrator**

**October 2013 - December 2013**

<b>FY2014 Adopted Operational Budget by the Board</b>	<b>\$7,931,095.47</b>
<b>Second Quarter Anticipated Revenue</b>	<b>\$3,965,547.72</b>
<b>Second Quarter Actual Revenue Received</b>	<b>\$3,933,113.87</b>
<b>Second Quarter Anticipated Expenditures</b>	<b>\$3,965,547.72</b>
<b>Second Quarter Actual Expenditures</b>	<b>\$3,773,086.20</b>
<b>FY2014 Second Quarter Balance Sheet Income</b>	<b>\$160,027.67</b>